

Jobsite Safety Document Checklist

*Health & Safety Rep 5+ workers	Project	Date

The following documents must be POSTED or available in the workplace.

Section #	Occupational Health and Safety Act	Yes	No	N/A
25(2)(i) 25(3.1)	<i>Occupational Health & Safety Act</i> , Construction Regulations, and any extracts posted (e.g., MOL's <i>Health & Safety at Work: Prevention Starts Here</i>) www.labour.gov.on.ca/english/hs/pubs/posterinfo.php			
57(10)	Copy of MOL Inspector's orders, inspection reports (posted)			
25(2)(k)	Employer occupational health and safety policy (posted)			
38(1)(a)	Material Safety Data Sheets (available)			
32.0.1(2)	Violence and harassment policies (posted)			
Section #	Construction Regulation 213/91	Yes	No	N/A
6(6)	MOL approved Notification of Project NOP (posted)			
13(1)	Constructor's name and head office information (posted)			
13(1)(c)	Address, telephone number of nearest MOL office (posted)			
44	DANGER signs in hazardous areas (posted)			
13(2)	Name, trade and employer of health and safety rep (posted)			
29(10)	Location of toilet facilities (posted)			
5(2)(b)	MOL Form 1000 for all employers (available)			
Section #	Emergency Planning	Yes	No	N/A
17(3)	Emergency procedures (posted)			
26.1(4)	Fall arrest rescue procedures (available)			
Not applicable	Location of nearest hospital (map)			
Section #	First Aid Requirements (WSIB Reg.1101)	Yes	No	N/A
1(1)(b)(i)	WSIB's poster known as Form 82 (posted on notice board)			
(ii)	Valid certificate of first aider on duty (posted on notice board)			
(iii)	Inspection card for first-aid box (posted on notice board)			
5	Employer records of first aid treatment given (available)			
Emergency Phone Numbers		Yes	No	N/A
Fire Department				
Police Department				
Ambulance				
Hospital and Walk-in Clinic				
Hydro				
Bell Telephone				
Consumers Gas				
Water Department				
Poison Information Centre				
Head Office				

*A job site with 20+ workers a Joint Health and Safety Committee will need to be set-up by the General Contractor